



GRESWELL PRIMARY SCHOOL

Artificial Intelligence (AI) Policy

Purpose

This policy outlines the principles and practices for the use of Artificial Intelligence (AI) within the school to enhance teaching, learning, and administration, while ensuring safety, privacy, and ethical standards are upheld.

Scope

This policy applies to:

All staff, pupils, and visitors using AI tools or systems within the school.

Any AI-related software, platforms, or devices used for educational or operational purposes.

Aims

To promote responsible and ethical use of AI in education.

To support staff and pupils in understanding the benefits and limitations of AI.

To ensure AI tools are used to enhance learning, not replace human interaction or judgement.

To safeguard pupil data and privacy in accordance with GDPR and other relevant legislation.

Principles of Use

Transparency: AI tools must be clearly identified and their purpose explained to users.

Safety: AI must not be used in ways that could harm pupils emotionally, physically, or socially.

Equity: AI should support inclusive education and not reinforce bias or discrimination.

Human Oversight: AI should assist, not replace, teacher decision-making or pupil support.

Data Protection: Any AI system must comply with data protection laws and school policies.

Educational Use

AI may be used to:

Support personalised learning (e.g., adaptive learning platforms).

Assist with administrative tasks (e.g., scheduling, marking).

Enhance creativity and engagement (e.g., interactive tools, content generation).

Provide accessibility support (e.g., speech-to-text, translation tools).

Staff Responsibilities



Ensure AI tools used are age-appropriate and educationally relevant.
Monitor pupil use of AI to prevent misuse or over-reliance.
Receive training on AI systems and their ethical implications.
Report any concerns about AI use to the designated safeguarding lead or SLT.

Pupil Responsibilities

Use AI tools responsibly and only for educational purposes.
Understand that AI is a support tool, not a substitute for learning or effort.
Respect the privacy and rights of others when using AI systems.

Safeguarding and Ethics

AI must not be used to monitor pupils inappropriately or without consent.
AI-generated content must be reviewed by staff before use in lessons.
Any AI use that raises ethical concerns must be reported and reviewed.

Monitoring and Review

The SLT will regularly review AI use across the school.
Feedback from staff, pupils, and parents will inform updates to this policy.
The policy will be reviewed annually or in response to significant technological changes.

Linked Policies

Safeguarding Policy
E-Safety Policy
Data Protection Policy
Teaching and Learning Policy